

OUR PURPOSE

We are committed to providing quality electoral services to clients throughout the Northern Territory, and ensuring our electoral system, especially the right to vote and to vote in secret.

Vision and Mission

Our vision is to deliver excellence in electoral administration.

Our mission is to provide independent, impartial, high quality and accessible electoral services that are effective, efficient and delivered in accordance with the law.

Values

- Integrity
- Impartiality
- Transparency and accountability
- Commitment to high standards of service delivery
- Commitment to continuous improvement
- Respect for the law

Core business

- Maintain the joint electoral roll for both the Legislative Assembly and local government in partnership with the Australian Electoral Commission (AEC)
- Conduct government and fee-for-service elections
- Raise public awareness of voting systems and electors' rights and responsibilities
- Promote and undertake research into matters relating to elections and electoral administration
- Provide reports to the Legislative Assembly and information and advice on electoral matters to the public and other stakeholders

Key stakeholders

- All Territorians
- Legislative Assembly
- Municipal and shire councils
- Fee for service clients
- Recipients of roll products
- Australian Electoral Commission
- Redistribution committees

Legislative base

The following Acts and Regulations are administered by the Commission:

- The *Electoral Act 2014* and Regulations under that Act
- *Referendums Act 2011* and Regulations under that Act
- Electoral provisions contained in the *Local Government Act 2015* and the Local Government (Electoral) Regulations.

Operating environment

- Small, culturally diverse, dispersed and mobile population
- Politically charged and sensitive context
- Broad charter of electoral operations and corporate governance responsibilities
- Small permanent staff structure
- Requirement to remain innovative and implement best practice
- High operational demands at short notice
- Close working relationship with the AEC, interstate electoral authorities and other organisations

Contact information

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**NORTHERN
TERRITORY
ELECTORAL
COMMISSION**

Corporate Plan 2015 - 2019



EVERY vote counts!

STRATEGIC DIRECTION

A contemporary electoral commission that embraces innovation and delivers electoral practices and events to the people of the Northern Territory in an inclusive, efficient and effective way.

GOALS We will meet the needs of stakeholders by undertaking the following actions:

ENROLMENT

Objective

Contributing to the maintenance and security of a joint roll of eligible Northern Territory electors.

Actions

Maintain efficient and effective joint rolls with the AEC.

Undertake regular research to identify activities to compliment CRU/FDEU.

Develop and implement enrolment stimulation activities and initiatives and participate in joint programs and workshops with the AEC.

Monitor enrolment performance in terms of completeness, accuracy and the timely update of the electoral roll.

Provide support to Redistribution Committees and effect changes following final boundary determinations from the Committee and other sources.

Provide roll data within legislative requirements.

Performance measure

An increase in the number of eligible electors correctly enrolled in the Territory.

Number of enrolment transactions and other information collected from enrolment activities.

Percentage of requests where accurate roll data was provided in a timely manner.

Level of compliance with commitments detailed in service level agreements with the AEC.

Timely and thorough redistribution data requests to the AEC.

Redistribution data, that is quality assured, loaded into RMANS.

ELECTIONS

Objective

Conducting elections that are impartial, efficient, transparent and in accordance with the law.

Actions

Provide best practice in conducting government and non-government elections.

Develop and maintain election policies, procedures and processes.

Enhance our knowledge of the needs of our diverse client base to customise electoral services.

Develop, review and maintain an election based management system.

Performance measure

Number of disputed returns upheld due to administrative error.

Percentage of elections not conducted within statutory or required deadlines.

Cost of elections (actual v estimate).

Voter participation and informality rates.

Feedback received from client surveys on elections conducted.

Election based management system meets business requirements.

PUBLIC AWARENESS

Objective

A community that is well informed about its electoral rights, responsibilities, processes and available services.

Actions

Conduct targeted advertising/ publicity campaigns.

Develop and deliver electoral education and information programs and services.

Maintain and improve school based education programs.

Conduct electoral research to improve services and participation at electoral events.

Coordinate the organisation's public reporting.

Undertake public awareness strategic planning for the 2016 LA General Election and 2017 LG General Elections.

Develop and implement a revised advertising campaign.

Performance measure

Number and effectiveness of advertising/publicity campaigns.

Number of schools visited and students attending sessions.

Level of elector participation and satisfaction.

Level and nature of informality.

Number and nature of transactions logged on the Commission's website.

Number of reports and publications produced (actual v targeted).

CORPORATE

Objective

An operating environment that features continuous improvement, is open and supportive of staff, promotes professional growth, mutual respect and recognition of achievements.

Actions

Review and change the organisational structure to better meet the strategic challenges of the NTEC.

Document and implement policies and procedures that uphold the business requirements of the NTEC, the Northern Territory Public Service and relevant legislation.

Maintain and enhance IT systems, an office website and infrastructure that maximise the efficiency and effectiveness of the Commission's activities.

Foster the professional development and expertise of staff.

Recognise and celebrate the contribution of individuals and the team.

Performance measure

Number of policies reviewed to ensure they meet current business and public sector requirements.

Number of system enhancements made (actual v targeted).

Improved staff responses in future staff surveys.

Level of participation in staff development opportunities.

Number of events held to celebrate staff achievements.